



*“Bryn Hafren Comprehensive School  
is committed to providing equality of  
opportunity for all pupils regardless of  
gender, ability or race.”*

# **BEHAVIOUR FOR LEARNING POLICY FOR THE SIXTH FORM**



## **BEHAVIOUR FOR LEARNING POLICY**

The purpose of this booklet is to tell you about the ways in which the Barry Sixth Form at Bryn Hafren encourages your child to work hard, behave well and be successful.

It also tells you what will happen when your child does not behave well.

We hope that you will find this booklet useful and that you will help us make Bryn Hafren a safer and happier place to learn and work.

The term 'Parents' refers to Parents and Carers throughout this policy.

### **Remember**

The purpose of our Behaviour for Learning Policy is to improve the conditions for teaching and learning.

The emphasis is on praise and support for the vast majority of students who deserve it. The policy cannot work fully without your support.

Mr T Davies  
Headteacher

## **BEHAVIOUR FOR LEARNING POLICY**

At Bryn Hafren our policy for behaviour involves staff, students, parents and governors. If students are to achieve their best then they must be free to learn in a stimulating, encouraging, supportive, friendly and rewarding environment.

### **1. Our policy is based on the premise that:**

- Each student has the right to learn
- Each teacher has the right to teach without interruption
- Every parent has the right to information about their child's behaviour and to work in partnership with the school to encourage high standards
- Each participant in this partnership needs to be aware of these standards.
- Every student is entitled to equal treatment

### **2. Acceptable behaviour**

- Includes respecting others
- Includes listening to and responding to teachers
- Includes avoiding conflict with others

2.1 Above all it means students accepting responsibility for their own actions and ensuring that they do not affect the education of others by poor behaviour.

2.2 It is part of our policy at Bryn Hafren that every student will be taught in an environment that permits them to make maximum progress in every lesson. To achieve this, the Behaviour for Learning Policy has been developed. This contains "Classroom Rules" and "Corridor Rules" as your child is entitled to be taught in classrooms free from disruption and to be able to walk about school free from harassment.

2.3 We also have a system that brings rewards to those who behave well. Letters are written by subject and pastoral staff to those achieving and behaving.

The three elements of:

- Rewards
- Classroom / School rules - "Keys to Success"
- Consequences

form the basis of the discipline plan and is the foundation of our Behaviour for Learning Policy at Bryn Hafren.

2.5 Any student breaking our rules will be incurring an appropriate consequence - the rules and consequences are as included in this policy.

2.6 Parents will be informed by letter, email or telephone of any serious misbehaviour. In the most serious cases students may be sent home (excluded) and parents invited into school to discuss the situation. Parents play a vital role in the Behaviour for Learning Policy and we promise to keep you informed should your child be giving cause for concern

### **3. Aims**

The aims of the Policy are to:

1. Clarify what is meant by 'good behaviour' to all members of the school community;
2. Encourage a positive learning environment where students behave well towards each other, and their teachers, and where effort, hard work and good behaviour are rewarded;
3. Ensure that all staff motivate their students by using a variety of strategies to recognise good behaviour, as individuals and as a whole class, in a structured way;
4. Ensure that all staff have an important role to play in encouraging good behaviour;
5. Ensure that students, staff and parents have a clear understanding of the consequences of misbehaviour;
6. Encourage all students to value themselves and their own efforts, their class and their school, so that they grow socially, personally and academically.

The aims of Bryn Hafren are to:

- To help all pupils reach their full potential
- To prepare pupils to be the citizens of tomorrow
- To enable all pupils to have equal access to all that the school offers
- To develop in pupils a sense of self-worth and respect for others
- To promote in pupils a caring community spirit

If we are to achieve our aims it is vitally important those attitudes to learning are very positive and that standards of behaviour are as high as they can possibly be. The Sixth Form Contract, which parents are asked to sign when their son/daughter transfer to Bryn Hafren, places great emphasis on working in partnership with parents to ensure that we achieve our aims. This contract will be e-mailed to you and you are asked to sign the final page and return this to school.

### **4. RESPONSIBILITIES**

Good behaviour does not happen by accident. It is the responsibility of those concerned with the school i.e. Parents, Staff, Governors and Students.

#### **4.1 Staff Responsibilities are to:**

- abide by the Sixth Form Contract
- treat all students fairly and equally
- raise the self-esteem of all students and develop their full potential
- provide challenging, interesting and relevant lessons appropriate to the age and ability of all students
- create a safe and pleasant environment

- use rules and sanctions, outlined in the Bryn Hafren Behaviour for Learning Policy, clearly and consistently
- form good relationships with parents
- share concerns about a child's education, welfare and behaviour with the parents

#### **4.2 Students' Responsibilities are to:**

- abide by the Sixth Form Contract
- work to the best of their ability and allow others to do the same
- treat others with respect
- obey the instructions of school staff
- take care of property and the school environment
- co-operate with other children and adults
- complete work, homework and any coursework to the best of their ability
- wear the Bryn Hafren uniform correctly at all times during the school day. Students should also arrive and leave school correctly dressed
- wear a conventional hairstyle and have no unusual piercings (including facial piercings or spacer earrings) and/or tattoos
- attend school and arrive on time

#### **4.3 Parents' Responsibilities are to:**

- abide by the Sixth Form Contract
- support the Bryn Hafren Behaviour for Learning Policy
- share concerns about their child's education, welfare and behaviour with the school
- take an interest in their child's work and achievements
- help their child with their work
- attend Parents' Evenings and support school functions
- support the school in achieving a minimum 95% attendance rate for their child
- inform the school of any child's absence
- ensure their child arrives at school, on time
- not take their child on holiday in term time
- ensure their child is in full school uniform
- ensure that their child has a conventional hairstyle and has no unusual piercings and/or tattoos (including facial piercings or spacer earrings)
- ensure their child has the time, space, encouragement and support to complete homework and all coursework to the best of their ability.

## 5. RULES – KEYS TO SUCCESS

To help us achieve our aims we have agreed a set of rules for around the school - these form part of our Behaviour for Learning Policy and students are expected to follow this code at all times.

5.1 These rules are entitled 'Keys to Success' and are listed below:

### Keys to Success - Rules of Behaviour for the Classroom

#### KEYS TO SUCCESS

1. Students arrive at the classroom door and line up outside. The teacher/cover supervisor greets them at the door and invites them in.
2. Students sit according to any seating plan.
3. Students enter classroom wearing school uniform - jumpers/blazers and tie. (No coats and no hoodies)
4. Many teachers find it useful to have students standing behind chairs at the start and at the end of lessons to create an orderly atmosphere.
5. School bags must be unpacked and put on the floor.
6. Registers should always be taken - students will be given a permission slip if they have to leave early from a lesson. Only one student may leave the classroom at a time to go to the toilet / visit the first aider.
7. Students should not eat or chew gum during lessons. Bottled water is allowed.
8. Students may only move around the class with the teacher/cover supervisor's permission.
9. Mobile phones are not permitted to be out in lessons unless directed by the teacher and used as an integral part of the activity.
10. At the end of the lesson students need to stand behind chairs and be dismissed a row at a time to help ease congestion in the corridors.
11. Students must show respect to staff and peers at all times.
12. Students will follow specific subject codes of conduct for safety in subject areas.

## 5.2 Corridor Rules

### **CORRIDOR RULES**

1. Obey staff instructions without comment
2. Follow the one way system at all times
3. Walk in an orderly fashion. No loitering
4. Wear the Bryn Hafren Sixth Form uniform correctly at all times
5. No running or shouting
6. No pushing
7. No bullying, teasing or name-calling
8. No litter to be dropped

## 6. REWARDS

Students should always be commended for good behaviour. Staff should recognise students' special achievements and share such information with other colleagues. Comments should also be communicated to the Form Tutor.

At Bryn Hafren we believe that students are motivated to learn by praise, reward and celebration of achievement. Some of the rewards that we use are given below:

### 6.1 Rewards

- Verbal Praise – members of staff will tell students when their work or behaviour is good or shows improvement
- Contact home
- Positive Logs
- Attendance Certificates will be awarded to students who achieve 100% attendance in a half term, a whole term and a full year.

## 7. CONSEQUENCES FOR MISBEHAVIOUR IN A LESSON

The following are the consequences for inappropriate behaviour in the classroom. This will be displayed in each teaching room.

## BRYN HAFREN SCHOOL



### CONSEQUENCES

<p><b>Consequence 1</b></p>	<p><b>Redirect the Pupil</b> The teacher approaches the pupil and redirects the pupil so that they engage in the work set. Standing by the pupil to minimise disruption to the rest of the class.</p>
<p><b>Consequence 2</b></p>	<p><b>Move the pupil to a different seat</b></p>
<p><b>Consequence 3</b></p>	<p><b>Pupil has 5 minutes outside the classroom</b> On return the pupil will be directed to a seat by the teacher.</p>
<p><b>Consequence 4</b></p>	<p><b>Pupil is sent out of the classroom to the designated relocation room.</b> The member of staff sending the pupil will log the referral on SIMs. The form tutor, HOY and HOD/HOF will see notification on SIMs. The pupil will be placed on subject report. A letter will be sent home to parents informing them of the incident. Three referrals in a half-term will mean that the pupil will be placed in detention. (Lunch time detentions run by the HOYs)</p>
<p><b>Consequence 5</b></p>	<p><b>Removed from class by Senior Staff and taken to relocation room / work with SLT</b> The incident will be logged and the pupil will be placed on subject report. A letter sent home regarding the incident stating the SLT intervention.</p>
<p><b>Consequence 6</b></p>	<p><b>Parents invited to school to discuss behaviour</b></p>
<p><b>Severe Clause</b> For severe misbehaviour (including but not limited to fighting, vandalism, bullying, rudeness towards any member staff)</p>	<p><b>Likely Exclusion</b></p>



## **8. Sanctions and consequences**

### **8.1 Truancy from lessons**

Students who truant a lesson will be expected to make up the time missed in departmental lunchtime detentions.

### **8.2 Punctuality**

Promptness to school is an important discipline for life. If a student arrives late without good reason they are missing teaching time and disrupting the lesson. Punctuality to lessons is also a key to success and if a student accumulates three late marks to lessons they will be issued a detention by departments.

### **8.3 Departmental Sanctions**

Departments will have sanctions as appropriate for incomplete homework, or subject related issues such as lack of kit / equipment. Departments / faculties will run detentions as appropriate.

### **8.5 Upper School Exclusions**

Following incidents of a more serious nature, a student may be asked to stay at home for a period of exclusion. Students will be provided with work and a letter will be sent home to parents following discussion with the Year Team.

For the following incidents students may be internally isolated:

- Smoking on site (or off site whilst in school uniform) this includes the use of E-cigarettes
- Being in the presence of smokers on site (or off site whilst in school uniform)
- Extreme rudeness to members of staff
- Persistent truancy of lessons
- Bringing the school into disrepute
- Other incidents to be decided at the Learning Manager's or Head of Key Stage's discretion.

## **9. Educational Visits Policy**

**9.1** Students must remember that attendance on school educational visits is a privilege and not an automatic right. If a student's behaviour before an educational visit is unacceptable and if a student does not have an acceptable behaviour record the student will not be accepted on the educational visit.

**9.2** The member of staff responsible for organising the educational visit will contact the Learning Manager 12 & 13 in the early planning stages, prior to the educational visit letters being issued and circulated to student and parents/carers. The Learning Manager will review all up-to-date behaviour data and will inform the member of staff of the names of

the students whom they feel is not suitable for the trip. These students will not be allowed to attend the educational visit.

**9.3** The Learning manager will discuss with the member of staff organising the educational visit, any students whose negative behaviour points are approaching a cause for concern. The opportunity to attend the educational visit will be made available to these students, but with clear targets set in place for improved behaviour in the time prior to the trip taking place. The Year Team will discuss these targets with the student and parents/carers. Failure to meet these targets could result in the student being removed from the educational visit. Any payments made would not be refunded. The member of staff organising the educational visit must be confident that the student has demonstrated improved behaviour before a final decision is made about the student's attendance on the educational visit.

**9.4** The School has the right at any time to withdraw any student from a educational visit if they are involved in any behaviour which we deem does not live up to our behaviour for learning expectations and a refund will not be guaranteed.

**9.5** Pupils taking part in any educational visit have to abide by school rules – see earlier page.